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Date: November 7, 2014

TO: MEMBERS, BOARD OF DIRECTORS

Ι.	AGENDA ITEM # AND TITLE	Open Agenda Item 3e – Consent Calendar: Approval of 2015 Board and Committee Agenda Items				
II.	NAME AND PROGRAM:	Hilda Padua, Board Liaison - Executive Office				
III.	ACTIVITY:	 Informational Request for Direction Action Proposed Exploratory 				
IV.	JUSTIFICATION:	 Standard/Required Item Board Request – New Item New Topic from Staff 				

V. EXECUTIVE SUMMARY:

It is a useful practice to construct a board agenda for the year ahead (annual calendar) indicating the substantive items to be addressed for each meeting, yet providing flexibility to consider other issues as they arise.

Part of the Board process is to set-up the annual calendar of agenda items for Board and Committee meetings, to be presented and approved at every November meeting.

VI. ANALYSIS:

The annual agenda provides a useful starting point to ensure that all the standing items and key issues will be covered throughout the year, and leaves room for ongoing changes and flexibility. Moreover, it indicates when each key topic is coming up for discussion, which can be used in the preparation of Board information.

As the year progresses, and the annual agenda is translated into a series of meeting agendas, the annual agenda should be reviewed and appropriate modifications should be made to ensure that the individual agendas are as useful as possible.

VII. RECOMMENDATION:

To approve the attached Board and Committee 2015 agenda items as presented.

2015 Audit Committee Substantive Agenda Items

Standing Items	Feb	Мау	Aug	Nov
Report of External Auditor	Х	Х	Х	Х
Report on Completed Audits	Х	Х	Х	Х
Quarterly Internal Audit Report	Х	Х	Х	Х
Update on Personnel Investigations	Х	Х	Х	Х
Update on Pension and Other Post Employment Benefits (OPEB) - if needed	Х	x	Х	Х
Pending and Potential Fraud Criminal and Civil Litigation	Х	x	Х	Х
Audit Considerations Related to the Strategic Plan	Х	x	Х	X
Report to the Board	Х	Х	Х	Х
Audit Topics	Feb	Мау	Aug	Nov
Model Audit Rule (MAR)	Х	x		Х
Review of Internal Audit Charter and Compliance with International Internal Audit Standards		x		
Review of Audit Committee Charter		Х		
Review and Approval of 2015-2017 Audit Plan				х
Ratification of Engagement of External Auditor for 2015 Audit			Х	
Report of External Auditor: 2015 Audit Plan				Х
Enterprise Risk Management		Х		Х
Review and Approval of 2016 Audit Committee Agenda and Schedule				X
Cyber Risk presentation	Х			
Total Substantive Items	10	12	9	13

Standing Items Feb May Aug Nov Х Approval of Investment Transactions Х Х Х Х Х Х Х Market Outlook/Economic Update Portfolio Performance Results Х Х Х Х Х Х Х Х Investment Manager's Investment Strategy Financial and Investment Considerations related to Х Х Х Х the Strategic Plan Report on Investment Audits (if applies) Х Х Х Х Х Х Х Pending and Potential Litigation (if applies) Х Х Х Х Х Legislation Affecting the Portfolio (*if applies*) Report to the Board Х Х Х Х Feb **Investment Topics** May Aug Nov Annual Review of Charter Х Report on Bank Accounts and Cash Management Х Holdings - (Preread) Report on Long-term Investment Holdings Held by Х the State Treasurer's Office - (Preread) Annual Review of Investment Manager's Х Performance, Services and Results **Investment Benchmarks** Х Peer Analysis on 2014 Investment Results -Х (Preread) Review of Investment Policy Statement and Х Guidelines (includes Benchmark) Review and Approval of 2015 Investment Agenda Х and Schedule 11 **Total Substantive Items** 9 14 10

2015 Investment Committee Substantive Agenda Items

Standing Items Nov Feb May Aug Governance and Compliance Update (preread) Х Х Х Х Х Х Х Х Update on Key Corporate Policies (preread) Board Continuing Education Х Х Х Х Board Member Upcoming Speeches or Articles Х Х Х Х (preread) Governance Considerations Related to the Х Х Х Х Strategic Plan Х Х Х Report to the Board Х Feb **Governance Topics** May Aug Nov Performance Award Program Х Х Review and Approval of Board Committee Assignments for Х 2015 (pre-read) Enterprise Risk Management Х Х Review of the Internal Audit Plan and Report from the CRO Х as it relates to Enterprise Risk Management Review of Corporate Governance documents (pre-read unless action required): Code of Conduct/Conflict of Interest (mandate annual review); State Fund By-Laws (as needed); Charter of Audit Х and Investment Committees (as requested); Annual Review of Committee Charter; Review of Board Delegated Authority and Approval Levels Compliance Training/Integrity in Action Hotline Х Reporting Obligations Compliance (annually) Х Х Planning for Board Strategic Meeting Х Review of Senior Management Succession Plans Х Specialized Governance Continuing Education Х Approval of 2016 Board and Committee Meeting Schedule Х and Location (preread) Review and Approval of 2016 Agenda Board and Committee Х Agendas (pre-read) Preliminary Review of President 2016 Performance Х Objectives 9 10 9 **Total Substantive Items** 11

2015 Governance Committee Substantive Agenda Items

Open Agenda Item 3e - Consent Calendar: Approval of 2015 Board and Committee Agenda Items

2015 Board of Directors Substantive Agenda Items

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