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Date: May 9, 2014

### TO: MEMBERS, BOARD OF DIRECTORS

I.	AGENDA ITEM # AND TITLE :	Open Agenda Item 9ai - Governance, Compliance & Privacy	
II.	NAME AND PROGRAM:	Barbara Simmons - Governance, Compliance & Privacy	
III.	ACTIVITY:	<ul> <li>☐ Informational</li> <li>☐ Request for Direction</li> <li>☐ Action Proposed</li> <li>☐ Exploratory</li> </ul>	
IV.	JUSTIFICATION:	Standard/Required Item Board Request – New Item New Topic from Staff	

#### V. EXECUTIVE SUMMARY:

2014 Code of Conduct as approved by the Board and targeted Code compulsory training launched April 16.

First quarter compliance reporting consists of: Statement of Economic Interest Annual filing results for designated filers. Reported ethics and privacy related issues.

VI. ANALYSIS: The following summarizes compliance related activity for the 1Q 2014 and is in alignment with the Compliance Model<sup>1</sup>:

## Clear Written Standards of Conduct, Policies & Procedures 2014 Code of Conduct

The Code of Conduct promotes State Fund's values, behavior expectations, and standards promoting honest and ethical conduct to prevent and detect illegal conduct. The 2014 Code is posted online internally for access by all employees and externally on <a href="https://www.statefundca.com">www.statefundca.com</a> for access by members of the public.

#### **2014 Code Training and Certification**

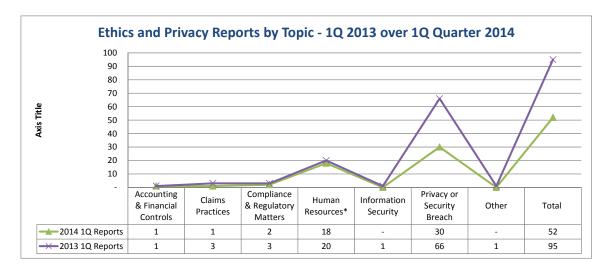
Annually State Fund deploys targeted mandatory training related to the Code of Conduct, aligning with industry best practices. For 2014, Privacy and Cyber Security was selected as the topic to reinforce State Fund's obligations and responsibilities for

<sup>&</sup>lt;sup>1</sup> All Governance reports are grounded in State Fund's Compliance Framework – resource USSG Ch. 8 Part B2.1(b)

protecting data of our stakeholders. Included with the training is the Annual Code of Conduct Certification.

Training and Certification is scheduled for completion June 1 and is compulsory for the State Fund Workforce.

# Consistent monitoring, evaluation & reporting 1Q 2014 Ethics & Privacy Hotline Reported Issues – All Sources



<sup>\*</sup>Human Resources reporting volume for 1Q 2014 includes 20% suspected misconduct; 20% suspected theft of time; and 20% suspected discrimination or conflict of interest.

## Effective training, communication & awareness Statement of Economic Interest (Form 700) Annual Filing Compliance

One hundred percent compliance achieved by employees and consultants who are designated filers in State Fund's Conflict of Interest Code. Statutory annual filing with the Fair Political Practices Commission for Board members, and Chief Executive Officer (CEO), Chief Investment Officer (CIO), and Chief Financial Officer (CFO) positions completed pursuant to Cal. Gov't Code § 87200.

For the interim CEO, regulation 18735 applies when a designated filer moves to become head or interim head of an organization. In this case, leaving and assuming office statements were filed within the appropriate 10-day statutory period. The next annual statement for the interim CEO, if still designated, will cover 2014, and be due April 1, 2015.

		# Form 700s		# Form 700s Outstanding
Form 700		Outstanding	Active Workforce	Inactive/Separated
Designated Filers	# Submissions	<b>Active Members</b>	Compliance Rate	Members
Board of Directors	12	0	100%	0
Employees	3,370	0	100%	102
Consultants	239	0	100%	2
Total	3,621	0	100%	104

- VII. RECOMMENDATION: N/A
- VIII. PRESENTATION EXHIBITS:

Appendix I – 2014 Code of Conduct as posted to www.statefundca.com

# APPENDIX I: 2014 Code of Conduct Posting www.statefundca.com

