

Update on Diligent Boardbooks

Governance Committee – Open Agenda Item 4

February 16, 2012

Hilda Padua

Boardbook Implementation

❑ Project Planning

- Assigned Boardbooks Project Managers – Hilda Padua & Candace Fong
- Held Phase 2 kick off call with Diligent
- Completed Authorized Representative Nomination Form
- Completed Board Member Services User Survey and Access Requirements
- Selected and scheduled the rollout plan
- Site Review

❑ Boardbook Training

- Diligent presented Boardbooks
- Scheduled training
- Directors, Executives and Board staff were trained

❑ Full Implementation

- February 1, 2012

❑ Board Feedback

