

**STATE COMPENSATION INSURANCE FUND  
AD HOC SAFETY AND LOSS PREVENTION COMMITTEE**

**MINUTES OF OPEN SESSION MEETING**

**January 18, 2017**

The Ad Hoc Safety and Loss Prevention Committee met on January 18, 2017 at the State Fund San Francisco Office, 333 Bush Street, 7<sup>th</sup> floor, San Francisco, California.

**AGENDA ITEM 1: CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 10:00 a.m. and the following Members were present: Robin L. Baker (Chair); Marvin P. Kropke; Jack L. Neureuter; and William M. Zachry.

Absent: Steven L. Rank.

There was a quorum.

Also present: President and CEO Vernon L. Steiner; General Counsel and Corporate Secretary Margie R. Lariviere; Board Liaison and Assistant Corporate Secretary Hilda B. Padua; and Counsel and Assistant Corporate Secretary Judith D. Sapper.

**AGENDA ITEM 2: ANTITRUST ADMONITION**

Ms. Baker called attention to and requested confirmation that the Ad Hoc Safety and Loss Prevention Committee members read State Fund's Antitrust Admonition, which is included in each Committee member's meeting materials.

**AGENDA ITEM 3: CONSENT CALENDAR**

**a. Review and Approval of 2017 Safety and Loss Prevention Committee Meeting Schedule and Location**

Ms. Baker asked whether any Committee member had any comments on the items on the Consent Calendar, of which there were none. Ms. Baker called for a Motion.

MOTION: Mr. Zachry                      SECOND: Mr. Kropke

To approve the Consent Calendar as presented.

Ms. Baker requested public comment of which there was none. Ms. Baker called for the vote.

YES: 4                      NO: 0                      Abstain: 0                      Motion carried.

**AGENDA ITEM 4: BAGLEY-KEENE REFRESHER**

General Counsel and Corporate Secretary Margie R. Lariviere and Counsel and Assistant Corporate Secretary Judith D. Sapper provided a refresher course on the Bagley-Keene Open Meeting Act. Ms. Lariviere and Ms. Sapper discussed the Bagley-Keene Open Meeting Act ("the Act"); who is covered

by the Act; what constitutes a meeting; the notice and agenda requirements; public access and participation; public comment; closed sessions; and remedies for violations of the Act.

**AGENDA ITEM 5: PUBLIC COMMENT ON APPROPRIATENESS OF CLOSED SESSION FOR ITEMS 7 AND 8**

Ms. Baker requested public comment on the appropriateness of Closed Session Agenda Items 7 and 8, of which there was none.

**AGENDA ITEM 6: PUBLIC COMMENT**

Ms. Baker requested other public comment, of which there was none. The Ad Hoc Safety and Loss Prevention Committee immediately convened into Closed Session at 10:20 a.m.

**AGENDA ITEM 9: CALL TO ORDER AND ROLL CALL**

The meeting reconvened at 1:50 p.m. following the conclusion of the Closed Session and the following Members were present: Robin L. Baker (Chair); Marvin P. Kropke; Jack L. Neureuter; and William M. Zachry.

Absent: Steven L. Rank.

There was a quorum.

Also present: President and CEO Vernon L. Steiner; General Counsel and Corporate Secretary Margie R. Lariviere; Board Liaison and Assistant Corporate Secretary Hilda B. Padua; and Counsel and Assistant Corporate Secretary Judith D. Sapper.

**AGENDA ITEM 10: COMMITTEE MEMBER PRESENTATIONS**

Ms. Baker requested presentations from the Committee members, of which there were none.

**AGENDA ITEM 11: PROPOSALS AND SUGGESTIONS FOR APRIL 18, 2017 AGENDA**

Ms. Baker requested suggestions for agenda items for the April 18, 2017 Ad Hoc Safety and Loss Prevention Committee meeting other than the standing agenda items. Ms. Padua noted that the proposed agenda items are for Closed Session.

Ms. Baker requested public comment, of which there was none, and she noted that the next Ad Hoc Safety and Loss Prevention Committee meeting is scheduled for April 18, 2017 at the State Fund San Francisco, California Office unless noticed for a new date and time.

**ADJOURNMENT**

There being no further business before the Ad Hoc Safety and Loss Prevention Committee, the meeting adjourned at 1:55 p.m.

Respectfully submitted,

Hilda B. Padua  
Board Liaison and Assistant Corporate Secretary