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Date: January 6, 2017

TO: MEMBERS, AD HOC SAFETY AND LOSS PREVENTION COMMITTEE

I. AGENDA ITEM # AND TITLE:	Open Agenda Item 3a – Consent Calendar: Review and Approval of 2017 Ad Hoc Safety and Loss Prevention Committee Meeting Schedule and Location
II. NAME AND PROGRAM:	Hilda Padua, Board Liaison
III. ACTIVITY:	<input type="checkbox"/> Informational <input type="checkbox"/> Request for Direction <input checked="" type="checkbox"/> Action Proposed <input type="checkbox"/> Exploratory
IV. JUSTIFICATION:	<input checked="" type="checkbox"/> Standard/Required Item <input type="checkbox"/> Board Request – New Item <input type="checkbox"/> New Topic from Staff

V. EXECUTIVE SUMMARY:

The current By-Laws permit formation of ad hoc committees of the Board. Since 2014, the Board members have discussed forming a committee to address safety and loss prevention issues. At the November 18, 2016 meeting the Board approved formation of an Ad Hoc Safety and Loss Prevention Committee that will make recommendations for an overarching long term safety strategy to the full Board and then terminate no later than the 2018 Strategic Planning retreat.

An update from the Ad Hoc Safety and Loss Prevention Committee is a standing agenda item at Board meetings scheduled in March, May, August and November 2017.

VI. ANALYSIS:

The Ad Hoc Safety and Loss Prevention Committee will meet a month before each regular scheduled Board meeting starting with the January 18, 2017 meeting.

VII. RECOMMENDATION:

Schedules: The proposed remaining 2017 dates are as follows, including additional meeting options as necessary:

- **April 18, 2017**
- **July 31, 2017**
- **October 27, 2017**

Location: State Fund San Francisco or Pleasanton office.

The San Francisco and Pleasanton State Fund office locations will be able to accommodate open and closed meetings. This will allow for more efficiency and effectiveness in conducting the Ad Hoc Safety and Loss Prevention Committee meetings.

To approve the 2017 Ad Hoc Safety and Loss Prevention Committee schedule as presented.